

Application form

You can also apply online at ocvc.ac.uk

Please complete in BLOCK CAPITALS and in BLACK INK

OFFICE USE
Student ID No:

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Section 1: About yourself

Family name:		First names:	
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs	<input type="checkbox"/> Miss <input type="checkbox"/> Ms	<input type="checkbox"/> Other:
Home address:		Post code:	
Home phone number:		Mobile number:	
Email:	Age:	Date of birth:	

Section 2: Your course choice

Course title:
If you are applying for A-Levels, please list your chosen subjects
<input type="checkbox"/> Please tick if you would like advice and guidance about choosing the right course
If you are applying for an Apprenticeship please answer below:
<input type="checkbox"/> I already have a job <input type="checkbox"/> I have a job lined up <input type="checkbox"/> I need help finding a job What job area <input type="text"/>
Which campus would you like to attend? <input type="checkbox"/> Banbury <input type="checkbox"/> Bicester <input type="checkbox"/> Blackbird Leys <input type="checkbox"/> Oxford

Section 3: Your previous education

<input type="checkbox"/> Please tick here if you are a current/previous student									
Name and address of secondary schools/colleges attended	Dates attended								
Qualifications: Please list those already achieved and those for which you are currently studying									
Level (eg GCSE)	Subject	Year	Result		Level (eg GCSE)	Subject	Year	Result	
			Predicted	Actual				Predicted	Actual

Section 4: Your future plans

 Please outline your reasons for wanting to attend the course and what you want to progress to.

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Section 5: Extra support for you

OCVC provides a range of support for learners with learning difficulties, disabilities, medical and language support needs. This includes support for mobility difficulties, visual impairments, deaf or hard of hearing, mental health difficulties, medical conditions such as epilepsy and specific learning difficulties such as dyslexia.

If you would like a confidential interview to discuss support options, please tick this box

If you have any access requirements at interview, such as an interview room on the ground floor, a signer, or a hearing loop, please provide details.

Section 6: Extra information about yourself

Do you have a British/EU Passport? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of entry into the UK? DD / MM / YYYY
Are you a refugee? <input type="checkbox"/> Yes <input type="checkbox"/> No	From which country:
Do you hold or require a study visa? <input type="checkbox"/> Yes <input type="checkbox"/> No	Nationality:
Are you married to a British/EU citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you an asylum seeker? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you hold a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No	

ETHNICITY: We ask this as we want to ensure that our courses are accessed by people from all backgrounds

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|--|---|---|
| <input type="checkbox"/> Welsh / Scottish / Northern Irish / British | <input type="checkbox"/> White and Asian | <input type="checkbox"/> Any Other Asian background |
| <input type="checkbox"/> Irish | <input type="checkbox"/> Any Other Mixed / Multiple Ethnic background | <input type="checkbox"/> African |
| <input type="checkbox"/> Gypsy or Irish Traveller | <input type="checkbox"/> Indian | <input type="checkbox"/> Caribbean |
| <input type="checkbox"/> Any Other White background | <input type="checkbox"/> Pakistani | <input type="checkbox"/> Any Other Black / African / Arab |
| <input type="checkbox"/> White and Black Caribbean | <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Any Other ethnic group |
| <input type="checkbox"/> White and Black African | <input type="checkbox"/> Chinese | <input type="checkbox"/> Information refused |

CRIMINAL CONVICTIONS: This part of the form MUST be completed. Do you have any criminal convictions? Yes No

If you do not tick either the 'Yes' or 'No' box above, we will contact you to get this information and this will delay your enrolment. You must tick yes if you have a conviction unless it is a motoring offence that you received a fine or three penalty points for OR a spent sentence (as defined by the Rehabilitation of Offenders Act 1974). Please be aware that for certain courses, particularly in teaching, health, and social care you must tell us about ANY criminal conviction(s), including spent sentences and cautions. If you are serving a prison sentence you must tick the 'Yes' box. If you are convicted of a criminal offence, after you have enrolled, you MUST let us know immediately. If you are not sure whether to tell us about a previous conviction you should get more advice from your Citizens Advice Bureau or contact Customer Services on 01865 550550 or enquiries@ocvc.ac.uk

Section 7: Where did you find out about us Please tick all that apply.

<input type="checkbox"/> Careers fair or event	<input type="checkbox"/> Website	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Radio
<input type="checkbox"/> Careers or Connexions Advisor	<input type="checkbox"/> Teacher	<input type="checkbox"/> Campus banner	<input type="checkbox"/> Other (Please specify)
<input type="checkbox"/> Family/Friend	<input type="checkbox"/> Employer	<input type="checkbox"/> Facebook/Twitter

Section 8: Signature and emergency contact details

Signature of applicant or signature of parent or guardian (if applicant is under 18):	Date of application:
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Emergency contact details. Please note this must be completed by a parent or carer if the applicant is under 18.

Relationship to learner:	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other
Name:	
Address:	
Telephone/Mobile:	Email:

For Oxford and Blackbird Leys courses please send your form to:

Customer Services
Oxford & Cherwell Valley College
Oxpens Campus, FREEPOST (OF2194)
Oxford OX1 1YZ

For Banbury and Bicester courses please send your form to:

Customer Services
Oxford & Cherwell Valley College
FREEPOST (NAT12701)
Banbury OX16 9BR

Also available in large print

Data Protection: Information given on this form is personal data and is therefore subject to the Data Protection Act 1998. Information you provide on this form may be passed to relevant educational agencies and Connexions, which are registered under the Data Protection Act 1998. Further information about data confidentiality is available upon request from Student Information Services.

The College or Connexions may contact you to provide details and advice on further study and career opportunities. If you do not wish to receive such information please tick this box: